



Congregation Beth Israel of the Merrimack Valley  
501 South Main Street, Andover, MA 01810  
phone: 978-474-0540 / fax: 978-474-1915

August 2009

Dear Parents/Guardians

Attached you will find the 2009-2010 (5770) Religious School/Kadima/Jr. USY/Sr. USY Registration and Enrollment forms. Like last year, this year we are combining religious school and youth forms so as to eliminate paperwork for all of us. This will save us all time and paper!

Youth membership is for United Synagogue Youth Groups: Kadima, Junior USY and Senior USY. These are the International youth groups for the Conservative Movement. Through membership dues Congregation Beth Israel maintains its commitment to Conservative Judaism and our youth. Membership dues help to defray costs of programming throughout the year.

Please print and complete a set of forms for each child and return them to the synagogue office. Religious school registration and youth membership cannot be finalized until we receive both a form and the fee for all children. Your child must be registered for religious school in order to attend classes.

### RELIGIOUS SCHOOL REGISTRATION

Registration Fee \$100/student

### CLASS SCHEDULE AND TUITION\*:

Toddler Playgroup	1 Sunday/Month	9am-10am	no tuition
Gan (Pre-K and K), Aleph (Grade 1)	Sunday	9am-12pm	\$525
Bet-Vav (Grades 2-6)	Sundays	9am-12pm	\$700
	Thursday	4:15pm-6:15pm	
Zayin (Grade 7)	Thursday	6:15pm-8:00pm	\$500
Gesher and Midrasha (Grades 8-12)	Thursday	6:15pm-8:00pm	\$500

*\*non-members please contact Amy Sherr in the Beth Israel Office for a tuition schedule.*

### YOUTH MEMBERSHIP

Sr. USY (grades 9-12) \$65\* (only \$50 if received by September 15, 2009)

Jr. USY (grades 7 and 8) \$60\* (only \$45 if received by September 15, 2009)

Kadima (grades 5 and 6) \$55\* (only \$40 if received by September 15, 2009)

*\*non Beth Israel Members, please add \$15*

The School and Youth Committees have set the class structure and schedule for the coming year. We are pleased that over the past three years we have been able to hire more and more professional educators. We are thrilled with the experience that each of our faculty members brings to our religious school. We hope that you share with us the talent they bring into our religious school programming.

Please register as soon as possible so that we may plan appropriately for the upcoming year (staffing, space, materials and books all need to be thought about early in the summer.) Fifty percent of the Religious School tuition must be paid by the first day of school, September 13, with the balance due on or before December 31, 2009. Please contact the synagogue office if alternative plans for tuition payments are needed.

We are looking forward to seeing all of you in September.

Have a great summer! B'shalom,

Rachel Silverman  
Director of Education

Beryl Rosenthal  
School Committee Chair

Tanya Gould  
Youth Committee Chair

**Congregation Beth Israel Religious School  
2009/2010 Student Registration and Enrollment Forms**

**Student's Name**

**Student Information**

Hebrew Name

Date of Birth

Secular School Name

Secular School Grade

Secular School Phone Number

**Parent Information**

Parent/Guardian #1

Email

Phone (h)

Phone (w)

Phone (c)

Address

Hebrew Name

*ben/bat*

Parent/Guardian #2

Email

Phone (h)

Phone (w)

Phone (c)

Address

Hebrew Name

*ben/bat*

Custody arrangements:

Other contact information:

Would you be interested in serving as a room parent for your child's class?    Yes    No

**Emergency Contacts (we will always try to contact the parents first)**

Name

Relationship

Phone (h)

Phone (w)

Phone (c)

Name

Relationship

Phone (h)

Phone (w)

Phone (c)

**Student's Name**

**Medical Information**

Any allergies, past or present illness, or medical conditions of which we should be aware?

Please provide any relevant information regarding your child's family situation, such as relatives of a different faith, single parent in the home, joint custody, recent births, deaths, serious illness, etc.

Please circle any special needs that you believe will affect your child's ability to participate in youth activities.

Vision      Hearing      Behavior      Learning

Additional comments

Is there anything else we should know about your child?

Would you like to discuss any of the above issues personally and confidentially with the Director of Education?

**Medications student is presently taking.** All medications must be in a zip lock bag in their original packaging with the pharmacy label and the child's name. All medication must be given directly to the Director of Education and Youth Programs.

Medication Name	This medication is being taken for the following reason	Dosage	Times to be taken	Side affects which could affect your child's ability to fully participate in Religious School.

Over the Counter Medications	Parent's Signature
A Congregation Beth Israel staff member may administer <b>Tylenol</b> (acetaminophen) to my child every 6-8 hours for fever, headache or other minor discomfort. Dosage: 325 mg (tablets)	
A Congregation Beth Israel staff member may administer <b>Junior Strength Motrin</b> (ibuprofen) to my child every 6-8 hours for fever, headache or other minor discomfort. Dosage: 100-200 mg. (orange flavored chewables)	

Please Note: Unless you have indicated so above, the staff will administer no medications.

Child's Physician	Phone
Child's Dentist	Phone
Health Insurance Company	
Health Insurance Policy Number	
Subscriber's Name:	

**Student's Name**

**CARPOOL INFORMATION: (This information is kept confidential.)**

With what families do you primarily carpool?

Please list any other Beth Israel families with whom we may release your child.

Who else may we release your child to? (Please include all babysitters/nannies, family (grandparents, aunts uncles, older siblings) and friends that might pick-up your child on occasion.)

Is there anyone to whom we MAY NOT release your child?

**Parents of Students in Grades 5 and 6:** There may be times when students need to be carpooled between Congregation Beth Israel and the Andover School of Montessori. When this is going to happen we will always notify you in advance. Is there any Beth Israel parent or Beth Israel faculty member who MAY NOT transport your child between these two locations?

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**DIRECTORY INFORMATION:**

I give my permission for my name, address, telephone number, and e-mail address to be given to other families at Congregation Beth Israel. This release is to remain in effect from September 1, 2009 through September 30, 2010.	
Parent/Guardian Signature: _____	Date: _____
How would you like your name and contact information to appear in the directory? (The directory is only given to Beth Israel families.)	
Family Name	
Phone Number (s)	
Emails (s)	
____ Please do not publish my number and email address	

**Student's Name**

**RELEASE FORMS & AUTHORIZATIONS**

**EMERGENCY TRANSPORTATION RELEASE:**

In case of emergency, I authorize the staff of Congregation Beth Israel to take my child to the nearest emergency facility or the facility designated by an EMT for medical treatment. I understand that my child will be transported by ambulance and that I will be responsible for costs incurred for obtaining emergency medical services. This release is to remain in effect from September 1, 2009 through September 30, 2010.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**EMERGENCY MEDICAL CARE RELEASE:**

I authorize the staff of Congregation Beth Israel to seek emergency medical treatment for my child and agree to pay all expenses incurred. I authorize the staff of Congregation Beth Israel to give medical emergency personnel and/or emergency room personnel permission to give medical attention to my child. This release is to remain in effect from September 1, 2009 through September 30, 2010.

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_

**FIRST AID RELEASE:**

I give my consent for the staff of Congregation Beth Israel to administer general first aid to my child when necessary. This release is to remain in effect from September 1, 2009 through September 30, 2010.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PHOTO/AUDIO/VIDEO/WEBSITE RELEASE:**

I give my permission for photographs, slides, video or audiotapes to be taken of my child to be used for our calendar, website, public relation purposes and the promotion of Congregation Beth Israel. I understand that none of the above may be used by the mass media for newspaper or television without my consent for usage. This release is to remain in effect from September 1, 2009 through September 30, 2010.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**MASS MEDIA RELEASE**

I give my permission for photographs, slides, video or audiotapes to be taken of my child to be used for by the mass media for newspaper or television without my child being identified by name. This release is to remain in effect from September 1, 2009 through September 30, 2010.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFF SITE ACTIVITY AND FIELD TRIP RELEASE:**

I give my child permission to participate in off-site activities with staff members of Congregation Beth Israel. I understand my child will travel by bus or private car and will be accompanied by staff and parents of students at Congregation Beth Israel. I release Congregation Beth Israel from any and all liability that may arise from my child participating in such activities. I understand that for all field trips I will receive prior notice. This release is to remain in effect from September 1, 2009 through September 30, 2010.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Kadima - Jr. USY - Sr. USY

**Yes, Sign my child up for:**

Kadima (grades 5&6)       Jr. USY (grades 7&8)       Sr. USY (grades 9-12)

Please check:\*

I am enclosing one check (payable to Congregation Beth Israel) with this packet the will cover both youth membership dues and religious school registration.

I am enclosing two checks with this packet. One to cover youth dues (payable to CBI Youth) and one to cover religious school registration (payable to Congregation Beth Israel) membership dues to my religious school registration fee.

\* For dues, tuition and fee schedules please see the cover letter of this packet.

## **Code of Conduct and USY Driving Policies**

We have read the attached Congregation Beth Israel USY and Kadima Code of Conduct and USY Driving Policy and agree to abide by the policies set forth.

Parent/Guardian Signature

Date

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Youth Signature

Date

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# Congregation Beth Israel USY and Kadima Code of Conduct

In order to provide the best quality program for all of our members and so that all of our participants feel comfortable attending all of our programs, we have established the following Code of Conduct. We ask that both youth member and a parent/guardian sign the following code:

1. There will be no possession or use of any narcotics, marijuana, tobacco products, alcohol, or any other illegal drugs or prescription drugs not prescribed for the user. Any prescription medicine and any over-the-counter medication must be administered by the staff member in charge of the activity and with consent from the parent. If a USYer is caught in possession of/or using alcohol or illegal drugs, he/she will immediately be sent home at his/her parents' expense.
2. There will be no possession of any weapons.
3. There will be no illegal activities of any kind.
4. Each participant is expected to maintain proper decorum and attitude during the entire program. Disruptive behavior (including, among other things, inappropriate language, inappropriate sexual behavior, sexual harassment) will not be tolerated. There will be no acts of vandalism and the participant and his/her parents will be responsible to pay for any damage caused.
5. No attendee may leave an event except at those times specified by the schedule.
6. Each participant and all chaperones and advisors are expected to follow kashrut policy, which is as follows: Any food eaten in the synagogue must be kosher and have a hechsher. All food that is eaten outside the synagogue during a USY or Kadima event must be dairy or parve unless it is kosher.
7. We reserve the right to search the room and belongings of any attendee if there are reasonable grounds to believe that such a search is necessary to secure the health, safety and/or welfare of the participants and the program. The Youth Director, in consultation with the Youth Commission, reserves the right to enforce other rules relating to the integrity of the Youth Program and/or the health, safety or welfare of its participants.

USY International policy states: Anyone violating any such rules at a regional event for the infraction of these rules is barred from International events for one year following infraction. These events include (but are not limited to) International Convention and USY summer programs.” Congregation Beth Israel Youth Committee reserves the right to impose additional sanctions in connections with this or any other improper behavior as it sees fit.

Anyone who violates this Code of Conduct shall be subject to disciplinary consequences including, but not limited to, being sent home at the expense of the violating USYer or staff member (or his/her parent/guardian), monetary payment for personal and/or property damages and the suspension from future USY events. The event director reserves the right to enforce these and any other behavioral rules, and otherwise affect the integrity of the USY event and/or health, safety and welfare of its participants and staff.

## Congregation Beth Israel USY Driving Policy

Licensed 12<sup>th</sup> grade USY members will be permitted to drive themselves, their own siblings, and other 12<sup>th</sup> grade USY members for chapter/regional USY events.

It is expected that drivers will be compliant with all regulations associated with Massachusetts state laws and that seatbelt laws will be followed.

It is expected that when a USY member, as part of an event, is the designated driver for another 12<sup>th</sup> grade USYer, written permission be obtained from the driver and passenger's parent or guardian in advance and in the possession of the designated advisor/chaperone for each event.